



Update: CRFP Application Process Reopened

Hello Bronx Partners for Healthy Communities Members,

The New York State Department of Health announced that it is re-opening the application process for the \$1.2 billion Capital Restructuring Financing Program (CRFP) for a 20-day period. DOH will accept applications through August 31, 2015.

The application process was re-opened due to the high rate of disqualifications for technical and process-related requirements under the original Request for Applications (RFA). DOH was concerned about the large number of disqualified applicants and decided the most appropriate way to move forward was to re-open the RFA (#15-04100252). Accordingly, DOH is re-opening this procurement opportunity to allow any eligible entity to submit or resubmit a proposal.

Yesterday, DOH posted a complete set of instructions for the application submission (attached). Highlights from the instructions include:

1. Applicants who received a disqualification letter on or about June 29, 2015 **MUST** resubmit their proposal during this time period in order to be considered for funding. **This will be required of all disqualified applicants, including those that responded to the original disqualification letter or the subsequent follow-up letter from the Department with appeal information.** It is the applicant's responsibility to take any steps necessary to remedy the situation that prevented their application from qualifying in Stage 1 (Pass/Fail) review. The requirements of the solicitation will remain unchanged and all applications received during this re-opening of the RFA will be subject to the Stage 1 (Pass/Fail) review process. There have been no changes to the application form or attachments.
2. Existing qualified applications previously received in the Department on or before May 6, 2015 will advance to Stage 2 (Qualitative) review during this time. These applicants, identified as those who did not receive a disqualification letter from the Department on or about June 29, 2015, may elect to resubmit their proposals with revisions to replace the proposal currently under review. If an applicant chooses to resubmit, please indicate on the technical cover page that it is a resubmission of a previous application. If no changes to the existing application are desired, **NO ACTION** should be taken by these applicants. The previously qualified applications received by the Department on or before May 6, 2015 will remain in Stage 2 review.
3. New applications (i.e., those not previously submitted in any form in response to RFA # 15-04100252) may also be submitted.

The complete set of application documents comprising RFA #15-04100252 is available on the DOH website:

<http://www.health.ny.gov/funding/rfa/1504100252/index.htm>

How to submit application to BPHC:

1. If you are a not-for-profit organization you **must** activate the Grants Gateway and include a PDF copy of the **signed notarized original registration** and a PDF copy of the notification that you are prequalified to do business with New York State in your technical proposal.
2. **Application should be submitted electronically to the following email LRobertson@sbhny.org no later than Noon, Monday August 24, 2015.** Please note that there will be no exceptions to allow late submissions. We understand this is a very tight timeline, but this will allow the BPHC CSO minimally sufficient time to review your application, send it back to you to make any necessary changes, and have our Executive Committee prioritize/rank (as required by NYS DOH) all applications prior to the August 31 submission deadline.
3. Each application should be single-spaced and at least a 12-point type. The email subject should consist of the project name & contain two (2) PDF files as attachments. The PDF should have your organization name, project name, and identified as:
 - a. TP: One (1) PDF file for the Technical Proposal & all requirements (Attachments 2-5, 13 and 14)
 - b. FP: Second PDF for the Financial Proposal & all requirements (Attachments 6-12) i.e., "BPHC_Example_TP" and "BPHC_Example_FP"

Suggestions of Note:

1. **All applicants classified as not-for-profit organizations must adhere to all Grants Gateway prequalification requirements as directed in Section IV (G) of the RFA.** If your organization is classified as not-for-profit and you are submitting or resubmitting an application in response to this RFA, ensure that your organization has a prequalified status in the Grants Gateway on the due date of this RFA.
2. Applicants should refer to the checklists (Attachments 3 and 7) for the elements of a complete proposal. Note: The financial Proposal checklist in attachment 7 should include the Minority and Women Owned Business Enterprise Form (Attachment 11).
3. Applicants should submit for each technical proposal a corresponding financial proposal. Applications without a 1:1 ratio of technical to financial proposal will be disqualified.
4. **All applicants seeking CRFP funding must be deemed an eligible provider or licensed practitioner of New York State.** All applicants should submit proof of eligibility (Valid Operating Certificate, Physician's Valid & Active License, etc...) as part of their Technical Proposal.
5. Please note the addendum#1 that accompanied this RFA.

Please feel free to contact Lawrence Robertson at (718) 960-3987 with any questions or concerns.

E-mail us your feedback:
feedback@bronxphc.org

Our mailing address is:
4422 Third Avenue • Bronx, New York 10457

Copyright ©2015 Bronx Partners for Healthy Communities. All rights reserved.



You can visit us online:
www.bronxphc.org