

Community Behavioral Health Organizations 'Call to Action' Webinar Q&A

Lead Agencies

Is the lead agency autonomous?

While the lead agency must be able to facilitate the proceedings of the workgroup, keep agency participants engaged in the work process, and deliver the workplan, they will still report to BPHC. Lead agencies will present the project and work progress to the Quality and Care Innovation Subcommittee (QCIS), and possibly to the Executive Committee. The leads will also present to the Behavioral Health Leadership Steering Committee which will review the workgroup's progress and provide feedback and guidance regarding the workplan.

What is the Behavioral Health Leadership Steering Committee?

The Behavioral Health Leadership Steering Committee was formed to help guide the PPS in the development of these projects. They represent community-based organizations including VIP Community Services, The Jewish Board, Samaritan Village, Institute for Community Living, and Acacia Network.

Who will workgroup leads report to?

Workgroup leads will report to BPHC Executive Director, Senior Staff, and QCIS.

What is a senior-level lead?

The workgroup lead should have leadership experience, at least manager level title.

What is involved in signing an MSA with BPHC?

The MSA has a Schedule A attached; these agreements show dedication on behalf of the lead agency and BPHC to work together on DSRIP projects. The agreement also helps the agency become value-based savvy, moving their reimbursement to a performance-based structure.

Workgroup Participation

Is the lead agency responsible to select workgroup participants?

We have invited organizations to select the workgroups they want to work on. Unless there is an obvious reason for not participating, no agency who wants to participate in a workgroup will be excluded. Agencies, however, have to select one representative who will participate and that individual must attend 80% of scheduled meetings. Each group will convene a minimum of 6 times for 2 hours during the October – December period in order to complete the workplan. The meeting schedule should be set up front. Absences must be called into the lead and no other individual may substitute.

Is in-person attendance at the workgroup meetings mandatory?

While in-person attendance is ideal, we realize there can be extenuating circumstances. It will be up to the workgroup lead if a participant can call-in to a meeting.

When will the workgroup participants be selected?

Workgroup participants will be selected by Monday, September 19th. The Participant Expression of Interest form is due by Monday, September 12th. However, we will be flexible about Participant's Expression of Interest form submissions as workgroup leads are announced and the workgroups are formed.

How long will the workgroups be in operation?

The workgroups will convene through mid-December 2016 to develop the workplan. Once the workplan is approved, the workgroup will continue to meet less frequently, to oversee the implementation of the workplan. The workgroup will make recommendations about the phase 2 planning process.

How will workgroups be monitored and how will progress be measured?

Workgroups will be monitored through the submission of their meeting agendas, minutes, and attendance. Progress is dependent on the formalization of the workplan. BPHC will also provide a workplan template, and other materials to support the meeting and documentation process, including examples of other workplans developed for DSRIP projects.

Project Implementation

A 6-week timeline for workplan development is very tight, what if more meetings are required?

Yes, we are on a tight timeline, meetings should be scheduled up front. The group can decide if additional meetings are required to complete the workplan.

Will there be funds available to accomplish the workplan, i.e. project implementation?

Yes, upon approval of the workplan, DSRIP funds can be requested for project implementation.

Compensation for Lead Agencies

Can part of the \$25,000 be allocated as start-up?

Yes, we can distribute \$10,000 once a contract is executed and \$15,000 on closing; we can also consider monthly payments.

How do funds flow to lead agencies?

We will issue an MSA; the work for leading the workgroup will be expressed as a schedule of the MSA and once executed the distribution of funds will be made via wire transfer.

How is completion determined for the lead agency, with respect to the \$25,000?

The deliverable is an actionable workplan that the workgroup develops. BPHC will provide a workplan template and outline additional questions to the ones outlined in the project description. The workplan must be approved by BPHC for completion.

BPHC Support

What supports are offered from BPHC?

BPHC will provide guidance regarding process, data, use of scheduling tools, etc. The Executive Director and Steering Committee will be available to discuss workplan development with agency leads.

Example: Meeting space – if the workgroup does not have a space to meet, the workgroup lead can coordinate with BPHC to reserve space at SBH.